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AN ONLINE INTERACTIVE BOOK-LIBRARY-MANAGEMENT SYSTEM

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AN ONLINE INTERACTIVE BOOK-LIBRARY-MANAGEMENT SYSTEM

By Edward E. Shumilak Manned Spacecraft Center

SUMMARY

Computers and remote-console input/output devices are being used effectively and efficiently in a real-time online environment at a technical-library circulation desk to accomplish the following.

1. Maintain an accurate, up-to-date history for each book in the library

2. Cross-reference various data such as user names and accession numbers

3. Interrogate data files using one or more entry algorithms

4. Provide the necessary periodic statistical and inventory reports for management and control purposes

This report describes the book-library-management system designed for the Technical Library of the Manned Spacecraft Center, Houston, Texas. The system rapidly performs all circulation-desk bookkeeping duties, thereby freeing the library technician for more important work.

INTRODUCTION

The Manned Spacecraft Center (MSC) Library was organized to serve the Space Task Group (STG), the predecessor of MSC. At that time, all circulation and statistical records were maintained and updated manually because there were few personnel in the STG and few books to be maintained.

The manual system had many disadvantages that the librarians had to accept, such as the following.

1. Circulation data had to be recorded manually in several places for each transaction (chargeout, turn-in, etc.).

2. Reserve lists had to be scanned visually each time a book was returned to the circulation desk.

3. Error checking was performed by the same individual who updated the records, or it was not performed at all.

4. Overdue notices were mailed if time permitted.

These problems increased in magnitude and complexity as the size of the STG and the number of books in the library increased. The formal transition of the STG into the MSC, the increase in the number of NASA personnel, the increase in the number and types of books, and the influx of contractor personnel made a more efficient and modern library circulation system necessary.

A semiautomated circulation system was developed that improved the library circulation system through extensive use of data-processing equipment. This new system provided weekly inventory reports (sequenced by accession number, call number, and user name), preprinted overdue notices, and compiled weekly circulation statistics. The complete history and status of each publication were maintained on a magnetic tape, updated weekly, that was used as input to a report-generating program.

Although this system improved the overall circulation system, many problems offset the benefits. The inventory listings usually did not contain transactions made after noon on Friday. Supplemental listings had to be maintained during the week to reflect the transactions made since the last inventory reports. The time saved by the computer processing was offset by the time required to fill out keypunch forms, check the interim listings, and so forth, with the result that a large number of human errors occurred, especially when the circulation desk was very busy. Every time a book was returned to the library, the list of reserve requests had to be scanned manually to determine if another user was waiting for the book. It was very difficult to purge the master file to clear errors that appeared because ''fake'' transactions had to be entered in the correct order to accomplish the correction.

More accurate records had to be maintained for the expanding library, and more efficient circulation procedures had to be introduced. The problems confronting the library were outlined in a series of meetings between the Computation and Analysis Division systems personnel and the library personnel. As a result of these meetings, an online circulation system was formulated.

The major item contributing to the system design was the development of detailed flow charts for each library function. The functional flow charts were then analyzed to eliminate unnecessary operations, and an overall flow chart of the operation was obtained by integrating the individual function charts.

LIBRARY FUNCTIONS

The MSC Technical Library personnel are responsible for the orderly and efficient operation of the library. This responsibility includes making the latest books available to the MSC staff, simplifying and streamlining circulation procedures, and maintaining accurate statistical and inventory reports for management purposes. Several distinct functions are performed by these personnel, such as the following.

- 1. Processing and preparing new books for circulation
- 2. Charging books to library users and extending the due date when requested

3. Recycling returned books so they may be charged out by another user (including processing reserve requests for books that are charged out)

4. Dropping books from the active circulation system

5. Retrieving data pertaining to the status of various books, including those charged to a particular user

6. Mailing overdue notices when necessary

SYSTEM REQUIREMENTS

The following requirements for the book-library-management (BLM) system were selected during several consultative sessions with the library staff.

1. The file must be nondestructible, or there must be a method of rebuilding the file if it is erased.

2. The file must be generated initially from existing data, not by entering the history data manually.

3. Error checking must be performed by the computer whenever possible.

4. A correctional procedure must be included to permit the library technician to delete procedural errors from the console. Complex errors should be corrected by the system-programing personnel.

5. Cross-referencing must be available among the book history data, user name, and call number.

6. A method must be available for obtaining inventory reports when required.

7. The remote input/output console should be on line and ready for immediate response.

8. Communications between the library technician and the computer system must be in a dialog form easily understood by the library technician.

9. The library technician must receive a copy of every transaction performed.

10. All processing and circulation functions must be performed immediately as data are entered by the library technician.

11. The system must be capable of servicing multiple remote input/output consoles simultaneously.

EQUIPMENT

Each computer system available at MSC was evaluated for its interactive online capabilities. To be selected, a system was required to have the following characteristics.

- 1. Real-time data-communications capability
- 2. Large mass storage other than magnetic tapes
- 3. Multiprograming capability
- 4. Available core memory to be reserved for the required software

A UNIVAC 418 computer, already operating as a message switcher and remote input/output terminal controller, was selected for the system. This computer, with its executive software system and software support package, is designed primarily for data-communications applications. The configuration of the existing system (fig. 1) included the necessary mass storage (Fastrand II drum), available core memory, communications terminal modules, and a communications controller that allowed simultaneous operation of multiple communications lines. Teletypewriters were selected for the remote input/output console because of simplicity, low cost, reliability, and printed-page capability.

The interaction between the BLM system and the primary remote batch input/ output terminal system was examined to determine if a conflict would occur between central-processing-unit (CPU) processing and input/output operations. Because the BLM-system response requirements would be dependent on the rate that data would be

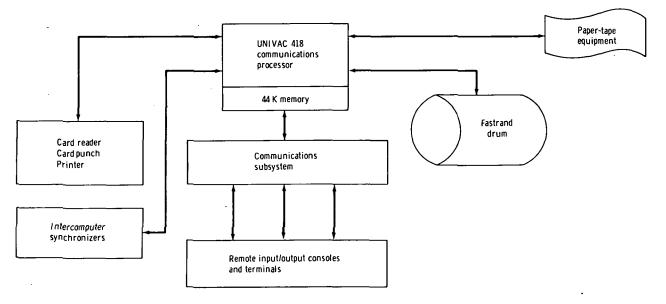


Figure 1. - The UNIVAC 418 configuration.

received from the remote console and because processing would be performed at a lower priority level in the computer, CPU conflicts for processing time were determined not to be a problem. Transfer of data to and from the file area on the massstorage device did prove to be a possible bottleneck if all operational terminals began sending and receiving data at the maximum rate. In this case, only a longer response time would be noticeable — no loss of data.

SYSTEM COSTS

Two factors contribute to the cost of this type of system, hardware and software. The software cost will vary depending on the skill of the programer and sophistication of the programing language. The hardware cost will vary depending on the amount of computer facilities that must be dedicated for the system, the communications facilities required, and the type of input/output consoles selected.

TECHNICAL DESIGN

Design of the BLM system required that existing software be used if possible and that a minimum amount of core storage be committed to reduce overall costs. In the following discussion, all numbers preceded by a 0 are to be interpreted as octal values. The design effort was divided into five areas.

1. Content and structuring of the drum resident data files

2. A program to generate the initial files from existing data

3. The online program to interface the library technician, the computer, and the drum resident data files

4. The offline support program

5. The inventory-report-generating program

This partitioning of the system development effort permitted concurrent design, programing, and checkout in each area with a minimum amount of interface between personnel.

FILE DEFINITION

The design of drum resident files was governed by three criteria.

1. The history data for each book in the file must be directly accessible by sequential accession number.

2. The data must be cross-referenced by user name and call number referenced to accession number.

3. The files must be either nondestructible or reloadable.

A decision was made to maintain three separate but related files: (1) a master history file (MHF), (2) a daily transaction file (DTF), and (3) a free-chain cross-reference file (CRF).

Master History File

The MHF contains a unique entry for each book history and is ordered sequentially by accession number. The data contained in each entry (table I) consist of bookdescription data, book-status and book-usage data, user data, and drum-addressing data. The entire file is relocatable, and individual histories are directly addressable by means of the file base address.

TABLE I. - MASTER-HISTORY-FILE ENTRY FORMAT

Characters	Contents		
	Book data		
1 to 6	Accession number		
7 to 27	Call number		
28 to 30	Copy number		
31 to 33	Edition number		
34 to 36	Publication year		
37 to 51	Author name		
52 to 120	Title		
τ	Jse status		
121 to 122	Usage counter		
123	Status of the book		
User data			
124 to 129	Due date		
130 to 132	Permanent loan flag		
133 to 147	User name		
148 to 153	Mail code		
154 to 165	Unused		
166 to 168	System		

Daily Transaction File

The DTF is used to record the updates made to the MHF each day. Every time a command is executed that updates the contents of the MHF, the history record also is written in the next available DTF entry. The circulation statistics are maintained in the first entry of the file (table II). The format of the data in each DTF entry is the same as that in the MHF entry (table I).

TABLE II. - DAILY-TRANSACTION-FILE

MASTER ENTRY FORMAT

Words	Contents
1	Transaction counter
2	Number of processes (P)
3	Number of circulates (C)
4	Total number of turn-ins (T)
5 to 14	Turn-ins — codes 0 to 9
15	Number of drops (D)
16	Reserve list pointer
17 to 56	Unused

Cross-Reference File

The CRF correlates the MHF (a well-ordered data file) with two unconstrained variables — the user name and the call number. The CRF (table III) consists of the following items.

- 1. A master record (one dedicated link)
- 2. A base user-name/index area (01000 dedicated links)
- 3. A base call-number/index area (0100 dedicated links)
- 4. A free-chain-link pool area (variable number of links)

TABLE III. - CROSS-REFERENCE-FILE MAP

Type of data	Absolute address
Master entry	BA + 0
User name/index	BA + 1 + HC
Call number/index	BA + 1001 + HC
Free chain links	BA + pointer
User name/index	
Call number/index	
Accession-number lists	
Reserve list	

The master record contains status and usage data necessary for the maintenance of the free-chain portion of the file and is referenced only when the online program is initiated. Each user-name/index link (table IV) contains the chain-linkage data and five slots for user data that correlate a user and a list of accession numbers of the books charged to the user. Each call-number/index link (table V) contains the chainlinkage data and five slots for call-number data that correlate a call number and a list of accession numbers of the books with that call number. The free-chain-pool links are used for extension of the user-name/index chain, extension of the call-number/ index chain. formation of the accession-number chains for either index, and formation of the reserved book list. The user-name/index and call-number/index base links are entered by using the CRF base address plus a 9-bit or 6-bit hash code, respectively. The chain of links is searched for a matching name or call number, and the pointer to the accession-number list is retrieved. Links that are part of the free-chain pool (whether in use or in the pool) are addressed by adding the relative pointer to the CRF base address. The hash codes are obtained by compressing the user name of the call number to the required number of bits by repeated "exclusive OR-ing" of the data.

Words	Number	Contents	
	Control words ^a		
1		Count of entries in use	
2 to 3		Pointer to preceding link ≥ 0	
4 to 5		Pointer to following link ≥ 0	
	User entries		
6 to 10	1	5 words for user name	
11 to 12		Unused	
13		Count of user's delinquent books ≥ 0	
14 to 15		Pointer to list of accession numbers	
16 to 25	2	Same contents as user entry number 1	
26 to 35	3	Same	
36 to 45	4	Same	
46 to 55	5	Same	
56		Unused	

^aEach word has three characters.

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TABLE V. - TYPICAL CALL-NUMBER/INDEX LINK

Words	Number	Contents	
	Control words ^a		
1		Count of entries in use	
2 to 3		Pointer to preceding link ≥ 0	
4 to 5		Pointer to following link ≥ 0	
		Call entries	
6 to 12	1	7 words for call number	
13		Unused	
14 to 15		Pointer to list of accession numbers	
16 to 25	2	Same contents as call entry number 1	
26 to 35	3	Same	
36 to 45	4	Same	
46 to 55	5	Same	
56		Unused	

^aEach word has three characters.

A typical user-name/index chain is shown in figure 2. The chain contains three links: (1) the base link with three user entries, (2) the free-chain link (031577) with two user entries, and (3) the free-chain link (016733) with three user entries. In this particular chain, no user has more than one accession-number link chained to him; however, any of the chains (user-name/index or accession number) may be extended with only the size of the free-chain pool restricting the chain length.

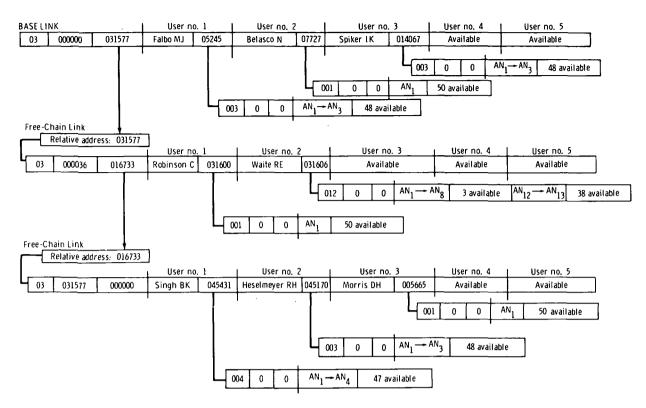


Figure 2. - Typical user-name/index chain.

INITIAL FILE GENERATOR

The initial file generator or data converter is designed to reformat data from the semiautomated system file. Each history record is stored on the Fastrand drum as it is formatted. The histories containing errors in key data fields are flagged to indicate that library action is required.

ONLINE PROGRAM FUNCTIONS

The BLM program is designed to interface the library technician with the drum resident files by means of the remote console and UNIVAC 418 computer. The BLM program is written in assembly language (ART418) to use the power and capabilities of the computer to the greatest extent and to fulfill the system requirements. The BLM program performs the following tasks.

1. Generates the necessary internal constants and linkages with the communications-interrupt-answer (CIA) routine

 $2. \$ Decodes and validates commands that are entered by the library technician and passes control to the proper processing routine

3. Inputs the data required to complete execution of the command, performing as many cross-checks on the data as possible in the process

4. Updates the MHF and DTF if a file-updating command is being executed

5. Updates the CRF when necessary

6. Prints diagnostic messages at the library console, at the computer console, or both, if serious error conditions arise

7. Schedules a self-termination sequence when instructed by the library technician or by the UNIVAC 418 computer operator

8. Tabulates and totals the counts of all file-updating commands performed since the last MHF dump

A flexible set of commands enables the library technician to perform all normal daily transactions. These commands are either file-updating commands that modify the contents of the MHF, DTF, and CRF or interrogation and control commands that display file data or parameters. Whenever a command is entered, the BLM program determines that room is available in the file areas (if it is a file-updating command) and then whether the current status of the book allows execution of the command (e.g., a book 'on the shelf' cannot be turned in).

File-Updating Commands

There are five commands, some of which have two variations, that modify the contents of the MHF. Final updating of the files does not occur until data are approved by the library technician. Appendix A contains samples of these commands, and a summarized list is presented in table VI.

TABLE VI. - SUMMARY OF FILE-UPDATING COMMANDS

Command	Code	Description	
	Process — manipulates data describing a book		
Normal	Р	Enters a book in the file for the first time	
Reprocess	PR	Corrects description data for a book already in the file	
	Circulate — charges a book to a user		
Normal	C	Charges a book to a new user	
Recirculate	CR	Extends the due date of a book already charged out	

TABLE VI. - SUMMARY OF FILE-UPDATING COMMANDS - Concluded

Command	Code	Description	
C	Circulate — charges a book to a user - Concluded		
Turn-in	T	Returns a book to on-the-shelf status	
Drop	D	Removes a book from active status	
Trouble	F	Changes the value of the trouble/overdue code	

<u>Circulate command.</u> - The circulate command is used to charge a book to a user. Two forms of the command, circulate normal (C) and circulate renewal (CR), are valid. The C variation is used when the book is available for chargeout. The BLM program confirms that the book is not charged out, echoes the call number for a validity check, requests the necessary data concerning the user (name, mail code, and due date), and updates the drum resident files. If the user requesting a book is currently holding delinquent books, the library technician is notified so the circulate command can be aborted. The CR variation is used when a user wishes to renew a book already charged to him. The BLM program confirms that the book is already circulated, echoes the call number for a validity check, requests the new due date, and updates the drum resident files. If the book has been reserved by another user, the library technician is instructed to recall the book instead of renewing it and to make it available to the next user.

<u>Turn-in command.</u> - The turn-in (T) command is used when a user returns a book that is to be put on the shelf for recirculation. The BLM program confirms that the book is valid and circulated, echoes the call number for validation, and updates the drum resident files. If the book is currently on the reserve list, the library technician is notified so the book can be charged out immediately to the user who made the reservation.

Process command. - The process command is used to enter new books into the file or change data that describe a book already in the file. Two forms of this command, process normal (P) and reprocess (PR) are valid. The P variation is used to enter a new book into the file. The BLM program confirms that the accession number assigned is unused, requests book description data (call number, copy, edition, publication year, author, and title), and updates the drum resident files. The PR variation is used to change description data for a book already in the file. The BLM program confirms that the book is not circulated and echoes the call number for validation. If commanded to continue, the BLM program deletes all record of the book from the drum resident files and continues as if the P variation were entered. No circulated book can be reprocessed until it is turned in by the user.

Drop command. - The drop (D) command is used to remove a book from active status in the circulation system. The BLM program confirms that the book is on the shelf and echoes the call number for validation. The BLM program then charges the book to a fictitious person named DROPPED and updates the drum resident files.

<u>Trouble command.</u> - The trouble (F) command is used to change the value of the trouble/overdue code in a specified book history. The BLM program confirms that the book is circulated, echoes the call number for validation, and requests the new code. The MHF and DTF are updated, and the delinquency counter in the user-index entry of the CRF is updated if necessary.

Display and Control Commands

Five commands display information and two commands control the BLM program. Appendix B contains samples of these commands, and a summarized list of the commands is presented in table VII.

TABLE VII. - SUMMARY OF DISPLAY AND CONTROL COMMANDS

Command	Code	Description	
	Display commands		
Accession number	IA	Displays history data for a specific book	
Call number	IC	Displays history data for all books with a common call number	
User name	IU	Displays accession numbers of all books charged to a specific user	
Reserve	R	Enters a specific book in a reserve list	
Action	А	Displays the number of transactions con- tained in the DTF	
Control commands			
End	E	Terminates the BLM program	

Inquiry command. - Three forms of the inquiry command are used to display data contained in either the MHF or the CRF. The inquiry-by-accession-number (IA) variation is used to display all data pertinent to a specific book. If the book is circulated, the BLM program keys on the accession number and displays all the book data and user data. The inquiry-by-call-number (IC) variation is used to display data of all books that have the same call number. The BLM program retrieves the list of accession numbers from the call-number/accession-number link of the CRF and then retrieves and displays book and user data from each history (in the same format as the IA variation). If an inquiry is made on a particular call number and more than 10 books have the number, the histories of the first 10 are printed on the console and the library technician is referred to the inventory listing for the remaining histories. The inquiryby-user-name (IU) variation is used to obtain a list of accession numbers of all the books charged to a user. The BLM program retrieves the list of accession numbers from the CRF and displays the numbers one at a time.

Reserve command. - The reserve (R) command is used to reserve a book for a user before it is turned in by the current user. The call number of the particular book is entered in a list that is interrogated each time a book is turned in or renewed.

Action command. - The action (A) command is used to display the count of fileupdating commands executed during the current workday.

End command. - The end (E) command is used to terminate the BLM program and to clear it from the computer memory.

BOOK-LIBRARY-SUPPORT PROGRAM

The book-library-support (BLS) program is designed to perform all offlinesupport for the BLM system, such as dumping the drum resident files onto magnetic tape, reloading the drum resident files that have been erased, and generating the crossreference index. When an option is selected and initiated, processing is performed in phases until complete. If the BLS program requires additional data to continue processing, the operator is informed by console typeout. Normally, the drum resident file can be rebuilt by reloading the MHF, DTF, and CRF dump tapes in the proper sequence.

The overdue codes are updated each Friday during the MHF dump, and the necessary entries are made on both the drum resident file and the dump tape. If a book becomes delinquent, the necessary indicators are set to alert the library technician in case the particular user attempts to charge out additional books. The report generator is a portion of the semiautomated system (fig. 3) that was revised to accept the MHF dump tape as input and to generate (1) complete inventory listings sorted by accession number, call number, and user name; (2) first and second overdue notices; (3) delinquent and trouble lists; and (4) circulation statistics for the interval since the last MHF dump. Appendix C contains samples of the various reports.

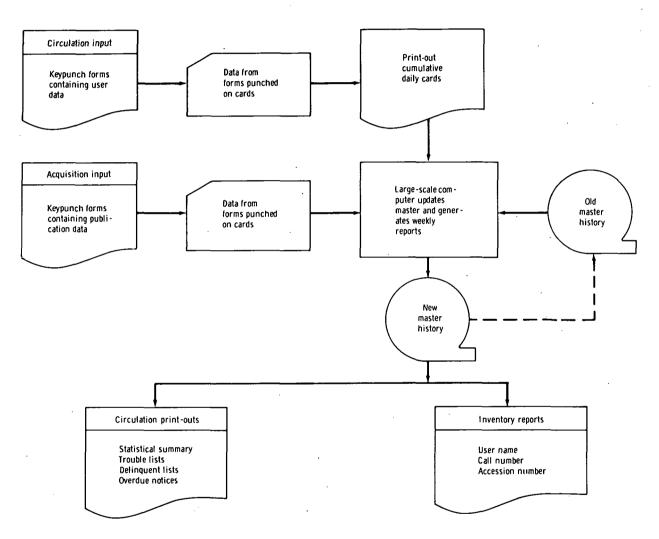


Figure 3. - Semiautomated circulation system.

SYSTEM OPERATION

Operation of the BLM system (fig. 4) can be described best as a coordinated flow of data through the online program, the support program, and the report generator program. The BLM program, activated each morning by the library technician at the remote console, is used to update the drum resident files and to retrieve information from the files for display. The BLS program is loaded and executed upon termination of the BLM program to obtain a backup copy of the transactions of the day in the event the drum resident file must be reloaded. Each Friday, the entire MHF is dumped onto a magnetic tape to provide a base reference for file reloading and for an input-data source for the report generator. The report generator then processes the MHF dump tape and produces the overdue notices, delinquent and trouble lists, circulation statistics, and other required reports.

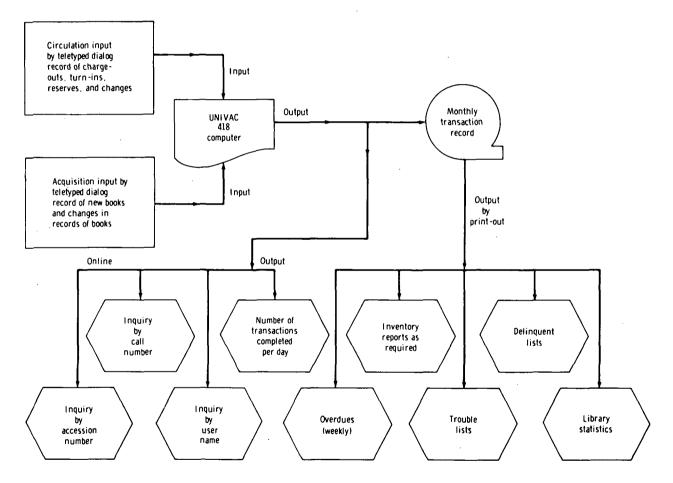


Figure 4. - Data flow in the BLM system.

SYSTEM ACTIVATION

Activation of a system such as the BLM system is a one-time operation and cannot be repeated with the original data once the system has been in operation. Therefore, every effort must be made to build the drum resident data files correctly the first time. Several guidelines were established to ensure an error-free file.

1. The semiautomated file data base used as input to the file generator should be as nearly current as possible to simplify the conversion.

2. Histories that contain erroneous data as specified by library personnel must be flagged for corrective action.

3. A method must be provided for the system personnel to cross-check reformatted data in the new file with the input data.

4. The entire drum resident file must be generated in one continuous operation, with built-in breakpoints available in case the program must be restarted.

5. Reload tapes must be made as soon as the file is generated.

6. The old system and the new system should be operated in parallel through at least one reporting cycle.

History-File Generation

A copy of the semiautomated system data base was reformatted, checked for invalid call numbers and user names, and written on the drum as the MHF. Each history record was scanned for several types of errors during the reformatting process, including the following.

1. Invalid user names

2. Invalid call numbers

3. Incorrectly formatted call numbers

4. Incorrect usage statistics

A list of the histories that could not be properly reformatted was printed for corrective action by the library personnel.

Cross-Referencing

Cross-referencing of the file data was performed during the second phase of the system activation. The entire file was scanned — one history at a time — and the user-name/accession-number and call-number/accession-number indexes were generated. Constants and pointers required to continue the cross-referencing operation from a restart condition were maintained on the drum.

Reload Tapes

The MHF and CRF were copied onto magnetic tape as soon as they were generated to provide a base for possible file regeneration. These base tapes eliminated the possibility of beginning the file generation with original input data from the semiautomated system.

Data Validation

The newly established files were cross-checked against the inventory listings made with the semiautomated system report generator. The BLM program was used to retrieve data from the drum resident files for the cross-checks, thus providing a final check on the operational BLM program and a verification that all data were correct.

Parallel Operation

The semiautomated system and the online system were operated in parallel for 4 weeks to develop sufficient confidence in the online system before the semiautomated system was entirely terminated. The two systems were maintained independently during the 4 weeks. The inventory reports generated with each system were cross-checked each week, and any discrepancies were investigated and corrected if they occurred in the online system.

Indoctrination and Training

The librarians and library technicians were trained in operation of the system in two phases: (1) as active participants during development and (2) as users when the operational system was ready for use. The library staff assisted the system programers in fixing the final data-input formats and console typeout messages periodically, using a practice file. Final training and indoctrination were accomplished with a detailed operators' manual and ''hands-on'' operation of the console. Because the teletype keyboard is essentially the same as a standard typewriter keyboard and because data-input formats are fairly rigid, very little training was required to teach personnel to operate the console.

CONCLUSIONS

The system has proven extremely successful in the 18 months it has been operational. Several improvements could be made that would enhance the system.

1. The KSR 35 teletypewriter should be replaced by a quieter device that would permit locating the console at the circulation desk.

2. The cross-referencing algorithm used should be modified to permit more efficient use of the drum storage. The procedure of generating these indexes from scratch should be analyzed in detail to permit modification of the indexing routine.

3. The correctional procedures necessary to correct file errors that result from undetected software or hardware problems should be simplified wherever possible.

The successful design and activation of a book-library-management system require that the following tasks be performed in minute detail.

1. The functions performed by the library personnel should be flow-charted in detail to eliminate as many needless operations as possible, to combine remaining operations where possible, and to present additional areas in which the facility operation can be streamlined.

2. Preliminary operational procedures, formats for data input and output data, error checking and correctional schemes, periodic reports and their formats, and so on should be approved by the library personnel and computer-systems personnel.

3. A thorough study should be made of the facility area to determine the most desirable type of console device to be used. Factors such as permissible noise levels, temperature and humidity, proximity of customers and possibility of their tampering with the console, and so forth should be considered.

4. The operational online program must perform as many cross-checks, format checks, and validity checks as possible to prevent erroneous data from entering the system and to prevent destruction of the file.

5. A positive, rapid method must be available for rebuilding the drum resident files if they are destroyed. This must be accomplished with as little system downtime as possible.

The overall philosophy, design, and operation of the library-management system demonstrate the feasibility and practicality of a technical-library circulation system operating on line.

The system has produced the following noticeable improvements in library operations.

1. A decrease in the number of manual operations required to pass books through the circulation system

2. A decrease in the number of errors in the data file

3. A decrease in the time required to retrieve information pertaining to a particular book, the books charged to a particular user, and the books having a common call number

4. Elimination of all keypunching and associated operations

5. More accurate inventory reports, overdue notices, and circulation statistics

6. A printed copy of all transactions performed each day

20

7. A decrease in the amount of large-scale computer time required to generate inventory reports

Manned Spacecraft Center

National Aeronautics and Space Administration Houston, Texas, October 12, 1970 997-82-00-00-72

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APPENDIX A

SAMPLES OF FILE-UPDATING COMMANDS

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NEXT ? PN ACNO ? 34801 CALL ? JL 777.C22.V1L COPY ? 001 EDIT ? 02 YEAR ? 70 AUTH ? WILSON G M TIT1 ? A REAL-TIME LIBRARY MONITOR OK ? Y	NEXT ? C ACNO ? 31468 QB 461 C52,V1 DD1 OK ? Y USER ? MC CLUSKEY G E MAIL ? TG4 DUE ? 071069 OK ? Y
NEXI ? PR ACNO ? 34801 JL 777.C22,V1L 001 OK ? Y ACNO ? 34801 CALL ? KL3838 B11,L1 COPY ? 002	NEXI ? CR ACNO ? 30982 TK7335 N8,V1-2 001 DUE ? 071069 OK ? Y
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TYPICAL PROCESS COMMANDS	TYPICAL CIRCULATE COMMANDS

NEXT ? T ACNO ? 11494 TJ 785 S64, 001 OK ? Y NEXT ? T ACNO ? 26196 TJ 787 S62, 001 OK ? Y RSVD LAST ? Y NEXT ? T ACNO ? 24062 ON SHLF TYPICAL TURN-IN COMMANDS

NEXT ? D ACNO ? 34801 KL8888 B11,L1 OK ? Y

TYPICAL DROP COMMAND

DD2

NEXI ? F ACNO ? 34801 JL 777.C22,VIL 001 CODE ? 2 OK ? Y

TYPICAL TROUBLE COMMAND

APPENDIX B

SAMPLES OF DISPLAY AND CONTROL COMMANDS

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NEXT ? IA ACNO ? 23510 CALL ; QA 374 S94, 002 EDIT; YEAR : 66 AUTH ; BRAMBLE TITL ; NUMERICAL SOLUTION OF PARTIAL DIFFERENTIAL EQUATIO ; NS PROCEEDINGS USER ; MURAD P A MAIL ; ES54 DUE : 061969 0 : . NEXT ? IA ACNO ? 01768 CALL ; QA 76.5L49P, 001 EDIT ; YEAR ; 62 AUTH ; LEDLEY TITL ; PROGRAMMING/UTILIZING DIGITAL COMPUTERS USER ; WILSON D N MAIL ; BRN DUE ; 070769 0 NEXT ? IA ACNO ? 17031 CALL ; QH 366 D76, 001 EDIT ; YEAR ; 66 AUTH ; DUCROCO TITL : THE ORIGINS OF LIFE TYPICAL INQUIRY-BY-ACCESSION-NUMBER COMMANDS .

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NEXT ? IC CALL ? QB 44 AL7, ACNO ; 07333 CALL ; QB 44 AL7, DDI EDIT ; YEAR ; AUTH ; ALTER TITL ; PICTORIAL ASTRONOMY ACNO : 07991 CALL ; QB 44 AL7, 002 EDIT : 02 YEAR ; 63 AUTH ; ALTER TITL ; PICTORIAL ASTRONOMY ACNO : 11240 CALL ; QB 44 AL7. 005 EDIT ; YEAR ; 63 AUTH ; ALTER TITL : PICTORIAL ASTRONOMY ACNO ; 11242 CALL ; QB 44 AL7, EDIT ; CO7 YEAR ; AUTH ; ALTER TITL ; PICTORIAL ASTRONOMY USER : EXTRA MAIL : BMG DUE : 120068P 0 TYPICAL INQUIRY-BY-CALL-NUMBER COMMAND

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	QUIRY-BY-USER- COMMANDS

NEXT ? R CALL ? QA 611 B42, OK ? Y TYPICAL RESERVE

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TYPICAL ACTION COMMAND

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APPENDIX C

SAMPLES OF LISTINGS, STATISTICS, AND OVERDUE NOTICES

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